

## Right to Information Act 2009

### Application for Assessed Disclosure

<b>Applicant's Details</b>						
<b>Name:</b>				<b>Title:</b>		
<b>Postal Address:</b>						
<b>Daytime Contact Information</b>						
<b>Telephone:</b>	<b>Business</b>		<b>Home</b>		<b>Mobile</b>	
<b>Email:</b>						
<b>Public Authority or Minister applied to:</b>						
<b>Have you submitted a similar request to any other Minister or Public Authority? If yes, please specify:</b>						
<b>General topic of information applied for:</b> (one sentence summary of information only)						
<b>Description of efforts made prior to this application to obtain this information:</b>						
<b>Application fee included:</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>		
Cheque or money order payable to the Motor Accidents Insurance Board for \$39.50 <b>Office use: Fee received and receipted</b> <b>Yes/No</b>						
<b><u>OR</u></b>  <b>Application for waiver:</b>	<b>Member of Parliament</b>			<input type="checkbox"/>		
	<b>Impecunious applicant</b>			<input type="checkbox"/>		
	<b>General public interest or benefit</b>			<input type="checkbox"/>		

<b>Reasons for application for waiver of fee:</b>				
<b>Details of the information sought:</b>				
If there is insufficient room in the space provided, please attach further details:				
<b>Proof of Identity required:</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>
<p>If application is for release of your personal information you must provide proof of identity before we can release the information to you - if lodging by email or mail you will need to provide certified copies (please indicate above if this applies to you).</p>				
<b>Office use: Proof of identity sighted/received and acceptable</b>			<b>Yes/No</b>	
<b>Applicant's Signature:</b>			<b>Date:</b>	

## Information about assessed disclosure under the *Right to Information Act 2009*

### Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

- (1) The object of this Act is to improve democratic government in Tasmania –
  - a. By increasing the accountability of the executive to the people of Tasmania; and
  - b. By increasing the ability of the people of Tasmania to participate in their governance; and
  - c. By acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*
- (2) This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*
- (3) This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*
- (4) It is the intention of Parliament –
  - a. That this Act be interpreted so as to further the object set out in subsection (1); and
  - b. That discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

### Applications for assessed disclosure

- Applications are to be addressed to:

Right to Information Officer  
Motor Accidents Insurance Board  
PO Box 590  
LAUNCESTON TAS 7250

Or email: [info@maib.tas.gov.au](mailto:info@maib.tas.gov.au)

- Applications are to be made in writing and include information required by Regulation 4 of the *Right to Information Regulations 2010*.
- Applications are to be accompanied by the application fee. This fee is 25 fee units (which equates to \$39.50 as at 1 July 2018) and is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

**Responsibilities of the public authority**

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.